

#### ADDENDUM #1:

DATE: August 17, 2023

JOB: Fayetteville Regional Airport - Airline Terminal Improvements - Part 3; APN

City of Fayetteville OWNER:

ARCHITECT: Gordon Johnson Architecture

The following items or modifications to the original Plans and Specifications shall be included as part of the contract work. All General Provisions, Supplemental General Provisions, or Project Special Provisions shall remain as originally specified unless otherwise noted herein.

Respective Bidders shall include the provisions of this Addendum in their proposal and shall make a notation in the proposal that these provisions have been included.

#### **GENERAL**

- 1) Attached are the pre-bid minutes and attendees list. Only general contractors who attended the pre-bid meeting may bid this project.
- 2) The City of Fayetteville minority participation goal is 10%.
- 3) Structural Special Inspection Services will be required and provided by the general contractor for this project as described on drawing sheet S0.02.

#### PROJECT MANUAL

1) Section 075419-Polyvinyl Chloride (PVC) Roofing – Soprema Sentinel P200 PVC roofing membrane will be accepted in addition to that specified.

#### **DRAWINGS**

- 1) Sheet A1.30 Note clouded revision where steel support frame for a future sign was added.
- 2) **Sheet A1.31** Note clouded revisions where roof sign support details were added.
- 3) Sheet A7.00 This drawing has been added indicating the steel support frame for a future sign.

End of Addendum #1

# Fayetteville Regional Airport - Airline Terminal Improvements - Part 3 Pre-bid Sign-In

August 15, 2023

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# Fayetteville Regional Airport - Airline Terminal Improvements - Part 3 Pre-bid Sign-In

August 15, 2023

Company	Representative	Phone #	e-mail
			Design Team
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			Sub-Contractors
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City of Fayetteville	Kimberly Toon	(910) 433-1942	kimberlytoon@fayettevillenc.gov

# **Fayetteville Regional Airport - Airline Terminal Improvements – Part 3**

Owner: City of Fayetteville Fayetteville, North Carolina

AP# 2207 August 15, 2023

## **Pre-Bid Conference Minutes**

Tuesday, August 15, 2023 @ 10:00 am

### **Airport Conference Room**

### Pre-Bid Conference Items

1. Introductions/Sign-in: See attached sign-in sheets for a record of all attendees.

## 2. Project Overview

- a. Gordon Johnson (Architect of Record/ Project Manager) reviewed the general scope of the project and bid requirements with all contractors present. He stated that the plans and specifications are posted online on his website www.gordonjohnsonarchitecture.com and are available for the contractors use. To access those files once on the GJA home page click on the "Bid Sets & Addenda" tab in the upper right-hand corner and then click on the project name to open the project page which will include a list of qualified bidders with contact information, project specifications/bid manuals, drawings, addenda and other available project information. The scope of work includes but is not limited to all construction work necessary to add a Concourse B Gate Lounge addition and renovation to the VIP Lounge, renovation of a new Airline Ticket Office space in an old bag makeup room and reroofing of the Main Terminal Ticketing and Baggage Claim wings and Concourse B structure as well as associated site improvements. All associated Civil, Structural, Fire Protection, Plumbing, Mechanical, Electrical, and Communications/Security systems needed to support the new additions and renovation are to be included in this project.
- b. Gordon Johnson also reminded everyone that if awarded this project they must sign the Iran Divestment Act form. This and the E-Verify forms will be required from the successful bidder as a condition of award for this project.

#### 3. Submitting Complete and Accurate Bid Proposals

- a. The Bid Opening is scheduled to occur on August 31, 2023 @ 4:00 pm in the ground floor Main Terminal Conference Room.
- b. The three major components of the bid form were reviewed to include properly filling out the total lump sum base bid price in words and numerals (Bid Proposal page BP-2), filling in the major subcontract names & prices (Page BP-2), and completing the alternate's prices in words and numerals (BP-2 & 3). The contractors must also acknowledge receiving any and all addenda (BP-3) as well as complete the execution page of the bid form (BP-4).
- c. A bid Security 5% of total bid will be required to be submitted with the bid for this project.
- d. Other forms reviewed to be presented with the bid include the Debarment Form, Buy American Preference (Federal Contract Provisions) Form, Bidder Information Form, and DBE forms. All bid forms required to be submitted with contractor bids will be posted on the <a href="https://www.gordonjohnsonarchitecture.com">www.gordonjohnsonarchitecture.com</a> website.
- e. The Disadvantaged Business Enterprise Program was reviewed to include the following requirements:

# Fayetteville Regional Airport - Airline Terminal Improvements – Part 3

Owner: City of Fayetteville Fayetteville, North Carolina

AP# 2207 August 15, 2023

- 1. The bidder must submit with his bid the DBE participants that total at least 8.4% of his base bid price to reach the FAA's DBE participation goal for this project. If that goal is not reached he must then show his good faith efforts towards reaching that goal immediately after the bid to be accepted. The City of Fayetteville would also like to see more Minority Participation whether DBE certified or not as well as local business participation to support the local business community. The City's minority participation goal is 10%.
- 2. Submit List of DBE Subcontractors and Suppliers on the form provided with bid.
- 3. Submittal of DBE Letters of Intent to Perform and Good Faith Efforts by Apparent Low Bidder after bid.
- 4. Gordon Johnson gave an overview of project administration Issues to include recognition of the General Provisions, the Supplemental General Provisions, the Contract Bonds (SGP-1), the Insurance requirements (SGC-2 thru 5), the Contract Time (365 calendar days) and Liquidated Damages (\$1,500 per day) (GP-80-08), and the E-Verify Requirements.
  - a. Project Special Provisions (PSP) were reviewed by both Gordon Johnson to include:
    - 1. Traffic Control (PSP-1 & 2): Gordon Johnson reminded the contractors that there are fines for unauthorized entry into the SIDA areas, and that regular Airport operations must not be hindered during the construction process.
    - 2. List of documents available to bidders (PSP-19): Mr. Johnson stated that these documents will be posted on the website mentioned above for all contractors' reference.
- 5. An overview of certain project technical issues was covered by Mr. Johnson to include understanding the construction planning expected of the contractor to maintain normal Airport operations at all times. At no time during normal operating hours will necessary business operations of the Airport be shut down to accommodate construction activities. The Airport operating hours are from approximately 4:30am to 12:30am seven days a week. TSA operations end at approximately 8pm and start back at 4:30am each day.
- 6. Any and all changes to the contract documents will be presented through formal addendums to the bidders. Any verbal or other type of directions given to contractors not through addendums will not be accepted as changes to the contract documents. Questions from bidders should be submitted in writing via e-mail to Gordon Johnson or his consultants (and copied to Gordon Johnson) for tracking purposes. No questions after August 24, 2023 at 5pm will be accepted.
- The Architect stated that all work associated with information technology to include intercom, security, communications, and fire protection will be the responsibility of the contractor.

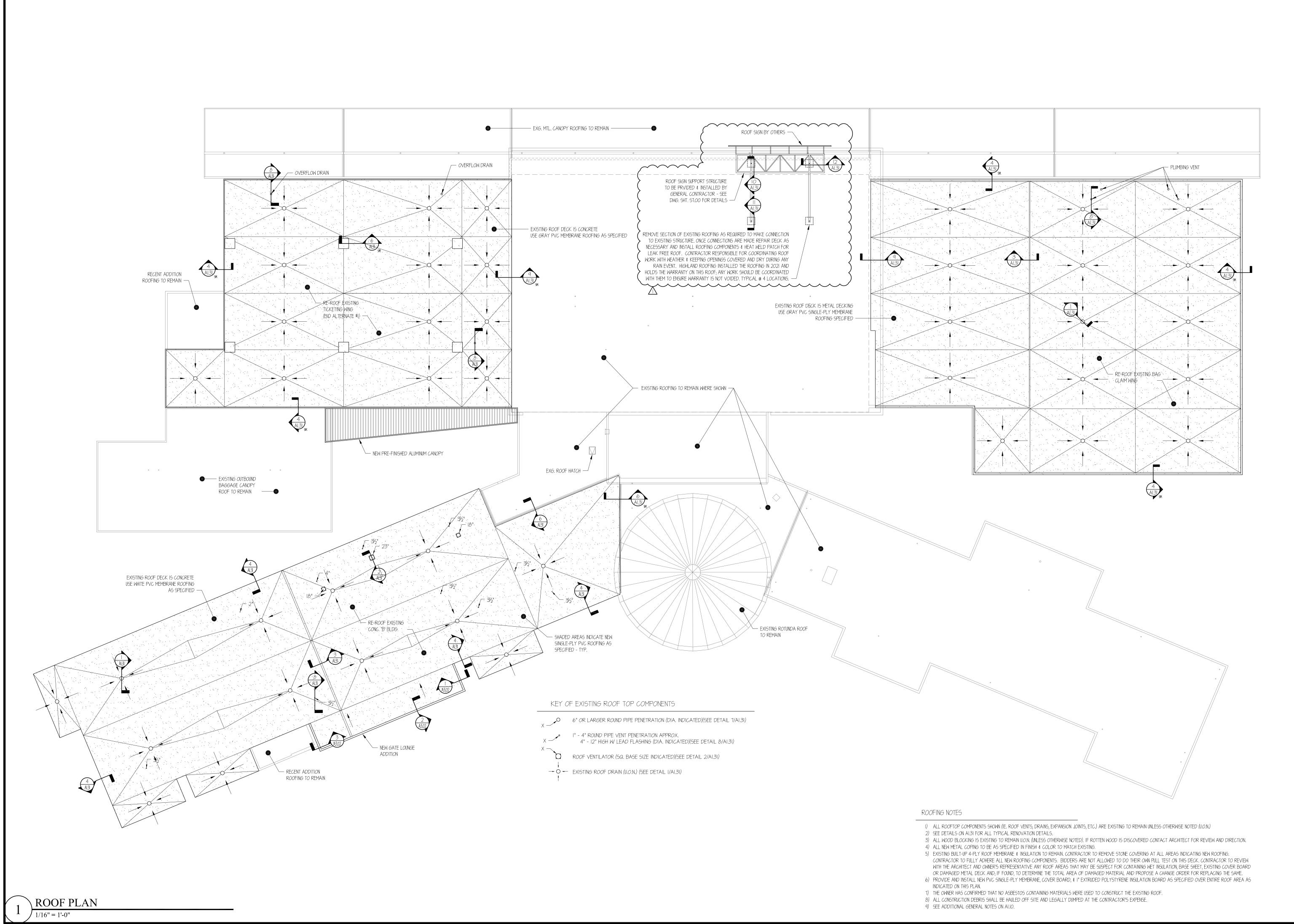
# Fayetteville Regional Airport - Airline Terminal Improvements - Part 3

Owner: City of Fayetteville Fayetteville, North Carolina

AP# 2207 August 15, 2023

- 8. If contractors want to re-visit the secured areas of the project during the bidding process they need to coordinate those times with their subcontractors and schedule their visit with the Airport Manager's Office. The Airport Manager's Office phone number is 910-433-1160.
- 9. Upon adjournment of the meeting contractors were given a tour of the proposed construction areas of the terminal building.

End of Report



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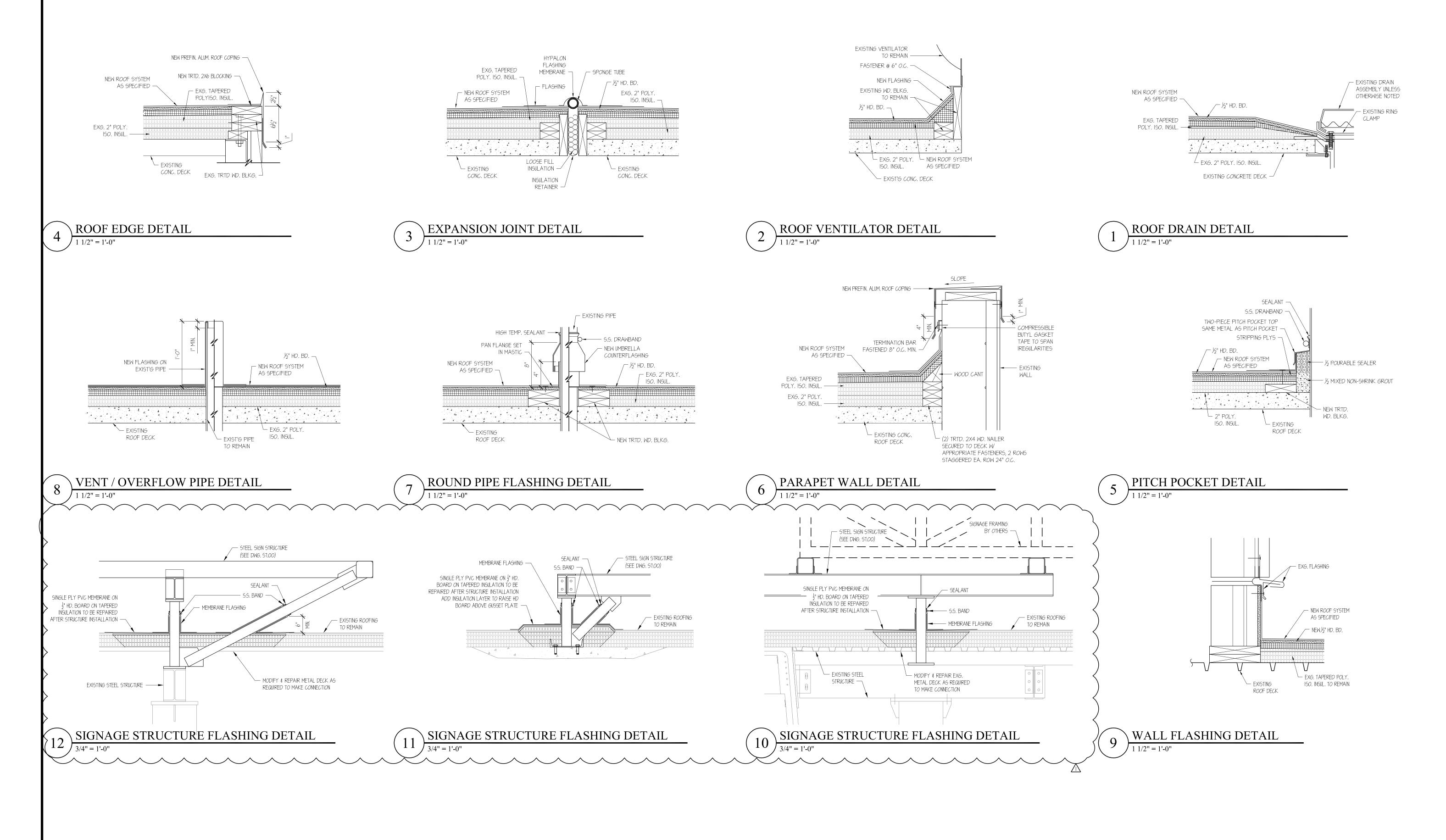
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REVIEWED BY: <u>G. Johnson</u> DATE: \_\_\_\_\_7-31-23 PROJECT NO.: 2207

REVISIONS 8-17-23 ADDED ROOF SIGN STRUCTUR

SHEET NUMBER





Architecture

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